

September, 2010

TO: EWMEA Music Teachers

FROM: Heather Brown, EWMEA Elementary Honor Chorus chairperson

RE: Student application status

Eastern Washington Music Educators Association is proud to host our 4th Annual Elementary Honor Choir. The festival will take place on Saturday, December 4, 2010 at Ferris High School in the Spokane, Washington.

A maximum of 200 students, currently in the 4<sup>th</sup>, 5<sup>th</sup> or 6<sup>th</sup> grades will be selected from schools in Eastern Washington. Students selected for the chorus will receive their music in advance and will be expected to learn their parts and memorize the words.

Students will be chosen by you, the teacher. There will be no audition, we just ask you to choose up to 8 students from your school that you would recommend. We will offer a copy of the music to you, the teacher, at our cost which is discounted. We are choosing our students on a first come, first served basis. This year we will be requiring the check(s) be sent with all of your applications made out to EWMEA. **All applications MUST be postmarked by September 29, 2010.**

The cost is 35.00 per student and includes a t-shirt, music, lunch and a fun-filled day with an amazing clinician. The day will begin with registration at 8:30 am and rehearsal starting at 9:00 am. A concert will be performed by the students at 3:00 pm in the Ferris High School Theatre. Admission to this concert will be free of charge.

Teachers are welcome to observe the rehearsal from 9:00 until 12:00. Clock hours will be available through WMEA for a minimal cost. (Free to WMEA members)

Please give each one of your students who were chosen by you the attached letter and a registration form. Have each student complete the registration form entirely, and then return it to you. It is important to check spelling of names and to make sure they are written clearly, as each child's name will be printed in the concert program.

Included with this material is an instruction form to pass on to whomever is responsible for payment. YOU are responsible to procure payment and send all registration forms to EWMEA along with a **check**. **EWMEA DOES NOT ACCEPT PURCHASE ORDERS!**

If you have a student cancel, you may fill the position with another student from your school. Contact me immediately with the information so I can send out another registration form. There will be no reimbursements for students who do not attend, but already paid.

**Payment and all registrations must be postmarked by September 29, 2010. If payment has not been received, your student(s) will not be able to take part.**

If you have any questions, please feel free to call me at 228-4493 or e-mail me at [hbrown@cvsd.org](mailto:hbrown@cvsd.org).

*EWMEA Elementary Honor Choir 2010*  
**Teacher Application Form**

**Teacher Information**

Name: \_\_\_\_\_

School: \_\_\_\_\_

School address: \_\_\_\_\_

School city/state/ zip: \_\_\_\_\_

School District Name: \_\_\_\_\_

School phone Number: (\_\_\_\_) \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Student Information**

Name	Grade	Singing Part	
1. _____	4 5 6	S	A
2. _____	4 5 6	S	A
3. _____	4 5 6	S	A
4. _____	4 5 6	S	A
5. _____	4 5 6	S	A

6. _____	4 5 6	S	A
7. _____	4 5 6	S	A
8. _____	4 5 6	S	A

Music Teacher Signature/date

Principal Signature/date

This year, we **WILL** send you the music and practice CD's by October 10<sup>th</sup> 2010. If the applications come in earlier then we will be able to send them music sooner!

**Please send your application to:**

**Heather Brown  
Ponderosa Elementary  
10105 E Cimarron  
Spokane Valley, WA 99206**

**CHECKLIST**

Distribute information sheet and registration form to each participant.

Give a copy of the payment instructions to whomever is responsible for payment. (parents, PTA, school, etc) Secure check to cover all participants (fee can be combined in one check or can be individual checks.)

Collect all forms and verify all information for accuracy and completeness. Please be sure your school NAME, address and phone are correct and that **YOUR** home phone is listed in case we need to reach you to clarify anything. Be sure that the ORIGINAL COPY of the registration form is returned. Make photocopies for your own records. Package all registration forms and check(s) for deadline postmark date of September 29, 2010.

Send to:

**Heather Brown  
Ponderosa Elementary  
10105 E Cimarron  
Spokane Valley, WA 99206**

Distribute music and rehearsal cd's to participants when you receive them. Please ensure that each student learns all parts and is fully prepared to participate on December 4<sup>th</sup>, 2010.

Again, congratulations on having your students selected. Please contact me at 228 4493 or hbrown@cvsd.org, if you have any questions.